



Bernard E. Witkin  
**Law Library**  
ALAMEDA COUNTY

MINUTES BOARD MEETING  
August 27, 2024

President Colwell called the meeting to order at 12:34 PM. Judge Chin, Judge Colwell, Judge Dickinson, Judge Smiley, Conor Kennedy and Diane Rames attended. A quorum was present.

**Public Comment:** None

**MINUTES:** On motion by Conor Kennedy and seconded by Diane Rames, the June 25, 2024 minutes were approved as distributed.

**SECRETARY'S REPORTS:** The secretary's final May 2024 report, preliminary June 2024 report and preliminary July 2024 report were accepted.

**ACTION ITEM:** On motion by Judge Colwell, and by unanimous vote, Judge Chin was elected Board President and Judge Smiley was elected Board Vice President.

**ACTION ITEM:** On motion by Judge Cowell, and by unanimous vote, the Board approved the proposal to provide funding for weekly, Zoom-based foreign language classes for library staff.

**INFORMATION ITEMS:**

- The Board discussed recent amendments to B&P 6304 and the Law Library Board Meeting Schedule;
- Law Library staff recently tabled at LakeFest Oakland and the Laurel Street Fair;
- Discussion of proposed modifications to staff PTO and Sick Leave policies;
- Director reported on staff-led initiative to cap CEB price increases for County Law Libraries;

**Adjourn:** 1:03 PM

The September Board Meeting will be held on September 24, 2024 at 12:30 pm.

Respectfully Submitted,

Emily E. Bergfeld, Director  
Secretary to the Board