



MINUTES REGULAR MEETING  
December 10, 2019

Vice President Hing called the meeting to order at 12:30 PM. Justin Bosl attended the meeting. Judge Hing, Judge Colwell and Diane Rames attended by phone. A quorum was present.

**Public Comment:** None

**MINUTES:** On motion by Judge Colwell and seconded by Justin Bosl, the October 22, 2019 minutes were approved as distributed.

**SECRETARY'S: REPORTS:** The secretary's final September report and the preliminary October 2019 report were accepted.

**ACTION ITEM:**

On motion from Justin Bosl, seconded by Judge Colwell, the revised *Employee Handbook* was approved.

**INFORMATION/DISCUSSION ITEMS:**

- Director submitted an LSTA CopyCat Grant Application to create a Legal Resource Collection @ Fremont Library;
- The Law Library participated in #GivingTuesday;
- Report on CCCLL Fall Meeting and ongoing advocacy efforts;
- The Law Library will offer more public education programs in partnership with legal aid organizations;
- Wish List of possible expenditures.

**Adjourn:** 1:06 PM

The next Regular Board Meeting will be Tuesday, January 28, 2020 at 12:30 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "C. Don Clay".

C. Don Clay, Judge of the Superior Court  
President of the Board of Trustees

A handwritten signature in black ink, appearing to be "Emily E. Bergfeld".

Emily E. Bergfeld, Director  
Secretary to the Board