

MINUTES REGULAR MEETING  
September 24, 2019

President Clay called the meeting to order at 12:30 PM. Judge Clay attended the meeting. Judge Colwell, Judge Hing and Diane Rames attended by phone. A quorum was present.

**Public Comment:** None

**MINUTES:** On motion by Judge Colwell and seconded by Judge Hing, the August 27, 2019 minutes were approved as distributed.

**SECRETARY'S REPORTS:** The secretary's final June 2019 report and the preliminary August 2019 report were accepted.

**ACTION ITEM:**

On motion from Diane Rames, seconded by Judge Colwell, the Annual Report to the Board of Supervisors was approved;

On motion from Judge Hing, seconded by Judge Colwell, the 2019 Holiday Schedule was approved.

**INFORMATION/DISCUSSION ITEMS:**

- The Law Library launched a Passport Acceptance service on September 16<sup>th</sup>.
- Director is working on promotional materials targeting legal professionals in Alameda County.
- Director will meet with multiple legislators in the next few months to discuss supplemental funding for county law libraries.


**Adjourn:** 12:21 PM

The next Regular Board Meeting will be Tuesday, October 22, 2019 at 12:30 pm.

Respectfully Submitted,



C. Don Clay, Judge of the Superior Court  
President of the Board of Trustees



Emily E. Bergfeld, Director  
Secretary to the Board