  
**Bernard E. Witkin**  
**Law Library**  
ALAMEDA COUNTY

**MINUTES REGULAR MEETING**  
April 9, 2019

President Clay called the meeting to order at 12:35 PM. Judge Clay, Judge Colwell, and Judge Lee attended the meeting. Judge Hing and Judge Spain attended by phone. A quorum was present.

**Public Comment:** There was no public comment.

**MINUTES:** On motion by Judge Hing and seconded by Judge Lee, the February 26, 2019 minutes were approved as distributed.

**SECRETARY'S: REPORTS:** The secretary's January 2019 final report and the preliminary February 2019 report were accepted.

**INFORMATION/DISCUSSION ITEMS:**

Discussion of CalPERS pension unfunded accrued liability and additional discretionary payments.

The Director attended Legislative Day on May 26<sup>th</sup> to advocate for state funding for county law libraries.

Discussion of law library's insurance coverage and policies.

Director attended the AALL Management Institute in Chicago on March 28 – 30.

Re-cap of the Lawyers in the Library stakeholder meeting held at ACBA on April 19<sup>th</sup>.

Director will contact Presiding Judge at Alameda County Superior Court regarding library meeting room brochures.

**Adjourn:** 1:05 PM

The next Board meeting will be Tuesday, May 28, 2019 at 12:30.

Respectfully Submitted,

  
C. Don Clay, Judge of the Superior Court  
President of the Board of Trustees

  
Emily E. Bergfeld, Director  
Secretary to the Board

Bernard E. Witkin  
**Law Library**  
ALAMEDA COUNTY

MINUTES REGULAR MEETING  
May 28, 2019

Vice President Hing called the meeting to order at 12:35 PM. Judge Lee and Justin Bosl attended the meeting. Judge Hing, Judge Spain, and Diane Rames attended by phone. A quorum was present.

**Public Comment:** Derek Wheat commended the Board and Director for recent changes at the Law Library.

**MINUTES:** On motion by Judge Lee and seconded by Justin Bosl, the April 9, 2019 minutes were approved as distributed.

**SECRETARY'S: REPORTS:** The secretary's final February 2019 report, final March 2019 report, and the preliminary April 2019 report were accepted.

**ACTION ITEM:** On motion from Justin Bosl, seconded by Diane Rames, the Board voted to approve the resolution that the Past President will serve as the Board Appeal Officer. If the Past President is unavailable, the Vice President will serve as the Board Appeal Officer.

**ACTION ITEM:** On motion from Judge Hing, seconded by Diane Rames, the Board voted to adopt the "Alameda County Law Library Procedure for Appeal of Suspension Notice."

**ACTION ITEM:** On motion from Judge Hing, seconded by Diane Rames, the Board voted that the Law Library will close at 7:30 pm on Tuesday and Thursday evenings effective July 1, 2019.

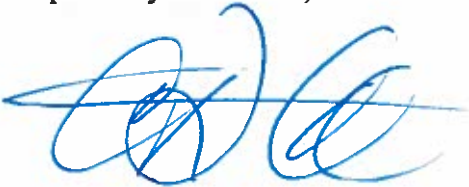
**INFORMATION/DISCUSSION ITEMS:**

- Update on meeting room marketing efforts and increased rental income.
- Discussion of library security and suspension appeal procedures.
- The library's new website will go live by July 1<sup>st</sup>.
- ACBA will resume management of Lawyers in the Library on June 1<sup>st</sup>.
- CCCLL's funding request to the California State Legislature is pending.
- Preparation of the library's FY19-20 Budget is underway.

**Adjourn:** 1:19 PM

The Budget Meeting will be Tuesday, June 18, 2019 at 12:30 pm.

Respectfully Submitted,



C. Don Clay, Judge of the Superior Court  
President of the Board of Trustees



Emily E. Bergfeld, Director  
Secretary to the Board